

Hackett Community Association
Committee meeting
10 October 2017

Present : Chris Mobbs, Kay Murphy, Terry de Luca, Marian Williams and Bruce Smith

The minutes of the meeting of 8 August were accepted. Actions were reported as below. It was also agreed to put the draft minutes on the website as well as the Chairs report.

Treasurers report - Terry reported that Chris is now able to sign cheques. The account now stands at \$2071.69, but cheques to be cashed mean that the real balance is around \$1400. He noted that it will go down a bit in lead up to Party, but that we will make money from the BBQ.

Party at the shops: There was a general discussion about finalising arrangements for the Party. Points included:

- Siam Twist will do slushies and operate a portable wok
- Terry will organise the Sausage sizzle. It was decided not drinks - the preschool will sell lemonade.
- Schools expected are: Campbell High, Merici, North Ainslie,
- Folk Dance Canberra is booked
- Buskers - should invite
- Bruce will follow-up the Portable bookstore.
- Kay is organising the raffle
- Majura Pines will be attending.
- Bruce to check whether St Margaret's will be attending
- ACT Fire and Rescue trailer will be coming
- We will need duct tape for extension cords
- Bruce to help Terry with chairs etc from St Margaret's
- Chris will lend her bunting again
- Permit has been approved
- Number of Local representatives will attend
- Estimate of expenditure around \$1200

HCA Constitution: Chris had prepared a discussion paper on the current status of the Constitution and proposals for change. He reported that when the Constitution was originally submitted to the ACT Auditor-General we had ticked that we would adopt the model rules. But we then developed our own Constitution. Chris noted that in certain respects it was possible that we had not been operating in accordance with the Incorporated Associations Act. He noted that there are a number of inconsistencies between the Model Rules and the drafted Constitution, including setting fees, financial year, objectives, minimum age, quota, etc

It was agreed that the Committee would consider the Discussion paper and come back to the issue at the next meeting.

Auditing: it was noted that, under the ORS rules, it is not necessary to have a formal audit if the organisation has less than \$400,000 in its accounts. It was agreed to continue with the current auditing arrangements for the HCA.

Membership fees: There was a discussion about the need to continue to require a fee for membership. The general view was that the amount of money raised did not justify the administration involved. It was agreed to set the membership fee to \$0 for 2017-18 and then to assess how that has gone in making a decision for 2018-19.

50 year history of Hackett: Chris talked about how he had collected a range of material from James's house, much of it beautifully preserved. It included photos, HCA meeting records, questionnaires, electronic resources. Chris has sorted the material and the next stage is to form a working group to develop topics and assign responsibility for them. We could have chapters on topics as varied as Wildlife in the suburbs and the HCA traffic survey. We should also put material on the website. The final publication can be Print on Demand - we would only print for as many copies as needed. The Foreword could be an acknowledgement to James.

James Walker celebrations: The Committee had a discussion about the planned celebration of James's life at Siam Twist. It was noted that the Hackett community was keen to pay tribute to James's contribution to the community and was looking to the Association to lead this. It was agreed that the Association would contribute \$100 for food. Andrew Leigh would be one of the speakers, and he may also be saying something in Parliament.

Upcoming events

It was agreed to have the Christmas dinner at Wilbur's this year.

It was agreed to have a discussion in November about which day of the week Committee meeting should be held.

Meeting finished at 8.45

New agreed actions	
Arrangements for Party at the Shops	
Topics and responsibilities for 50 Year book to be developed and agreed	
Arrangements made for James Walker celebration	
Committee members to consider Constitution	

Previous agreed actions	
Terry and Bruce to reconcile membership list with membership forms	In progress
Bruce to apply for funding from NCCC for Party	Done
Bruce to confirm insurance cover for Party	Done
Terry to pay Greg for use of HCA Domain name	Done
Committee members to provide comments on Census summary	In progress
Chris to write to ACT Government about bins near oval	Done
Send thank you card to Caroline (Florist) from HCA	Done